

21 February 1978

MEMORANDUM FOR: OLC/Admin.

FROM:

[Redacted]

Chief, Printing & Photography Division, OL

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SUBJECT:

Personnel Authorized to Request
Printing and Photographic Service

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1. [Redacted] requires Deputy Directors, Operating Officials, and Heads of Independent Offices to designate in writing the specific individuals and alternates who are authorized to requisition printing and photographic service. Accordingly, it is requested that the attached form be completed, identifying individuals authorized to sign Forms 70 and 70 B, Request for Printing Service, Form 70C, Request for Photographic Service, and Form 3487, COM Processing/Microform Request.

2. The completed form should be returned to:

Chief, P&PD, OL
Room 154
Printing & Photography Building.

[Redacted]

Chief, P&PD, OL

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SUBJECT : Officials Authorized to Request Printing
and Photographic Service

P&PD REQUISITION PREFIX(ES): 170 through 179

The personnel listed below are authorized to sign Form 70 and 70B, Request for Printing Service, Form 70C, Request for Photographic Service, and Form 3487, COM Processing/Microform Request.

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[illegible]

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